



College of Journalism and Communications
PATH: Professional Advising and Teaching Hub

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Changing Major after 60 UF hours carried

NAME: _____ REQUESTED MAJOR: _____
UFID: _____ CURRENT MAJOR: _____

PART I: To Be Filled out by Advisor

Catalog year (student's first term at UF): _____ Timely graduation (term/year): _____
Critical tracking complete? _____ Critical tracking GPA: _____
UF Hours Earned: _____ Overall GPA: _____
Has the student's 4 year plan been reviewed and approved? _____
(Advisor's signature/date)
Hours left to complete degree: (including current term) _____
Hours until Excess Hour Surcharge: _____

PART II: To Be Filled out by Student

There are additional factors to consider before you commit to changing your major. The purpose of this document is to make sure that you are aware of these items. If you have any questions, please seek clarification from your academic advisor. Read through each item carefully and initial.

- _____ You understand that this change cannot extend your graduation (timely graduation).
- _____ You understand that changing your major may result in the excess hour surcharge.
- _____ You understand that not all classes are offered every semester.
- _____ You understand that you may lose a CJC scholarship with this major change.

_____ Student signature	_____ Date
_____ Advisor signature	_____ Date
_____ Department chair signature	_____ Date

**Return to advising@jou.ufl.edu or
PATH in 1060 Weimer Hall**

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FOUR YEAR ACADEMIC PLAN

Major _____ Minor/Specialization _____ Catalog Year _____

This form is designed to help you plan your academic career and insure that you complete all requirements for graduation in a timely fashion. Students should carefully note course pre-requisites and co-requisites, as they are strictly enforced. (See the UF Undergraduate Catalog for your specific degree/major requirements).

First Year	Second Year	Third Year	Fourth Year
Fall Year:	Fall Year:	Fall Year:	Fall Year:
TOTAL HOURS:	TOTAL HOURS:	TOTAL HOURS:	TOTAL HOURS:
Spring Year:	Spring Year:	Spring Year:	Spring Year:
TOTAL HOURS:	TOTAL HOURS:	TOTAL HOURS:	TOTAL HOURS:
Summer Year:	Summer Year:	Summer Year:	Summer Year:
TOTAL HOURS:	TOTAL HOURS:	TOTAL HOURS:	TOTAL HOURS:

Advisor Signature _____ Date _____

Instructions for completing the Academic Plan

- 1) Fill in your name and UFID number (you won't believe how many people don't do this 😊)
- 2) Fill in your intended major, and a minor (*or outside concentration – see details below)
- 3) Fill in your catalog year. It appears at the top of your degree audit. Your catalog year depends largely on whether or not you were dual enrolled in high school with a state/community college, and when you started at UF. An adviser will help you with this if necessary--it can be tricky and a bit confusing. Here are the rules and the fine print: <https://catalog.ufl.edu/ugrad/current/regulations/info/graduation.aspx>
- 4) Use the 8-semester plan for your major (in your catalog year) to complete the semester plan. Keep in mind you might have to select “previous catalogs” to get to the right information.
<https://catalog.ufl.edu/ugrad/current/Pages/home.aspx>
- 5) Be sure to include all department/major requirements, all college requirements, and all university requirements:

Dept./major requirements:

- Critical tracking courses
- Major courses (in the proper order)
- Professional electives**
- Preprofessional courses

College requirements:

- Outside concentration (12 credits total)*
- foreign language or quantitative option
- 9 credits of English
- CJC electives (to reach 52 credits)**
- 124 credits total

University requirements:

- General Education courses (36 credits)
 - GE-Composition GE-Humanities GE-Soc./Behav. Sci. GE-Math GE-Phys/Biol.Sci.
- University writing requirement (24,000 words, formerly known as Gordon Rule)
- University math requirement (6 credits)
- 9 summer credits

***Outside concentration:**

12 credits in a dept. outside of our college; can't double count courses for other degree requirements
3 cr @ 1000-2000 level
9 cr @ 3000-4000 level

Note: If you aren't sure about a minor, or you don't know yet what you'd like to focus on for the outside concentration, don't fret. Just pencil in “outside concentration”, knowing you'll eventually replace that with an actual course.

**Pencil in “professional elective”/“CJC elective” if you're not sure yet exactly what courses you'll take to fulfill the requirement.