

**College of Journalism & Communications – Department of Public Relations  
Minutes of the April 18, 2016 Meeting  
3:00 to 4:00 p.m.  
Weimer Hall 2066**

**Faculty members and guests present: Juan-Carlos Molleda, Kay Tappan, Ann Christiano, Deanna Pelfrey, Kathleen Kelly, Mary Ann Ferguson, Linda Hon, Nicki Dankers (Academic Advisor) and Jamie Harsell (Liason CRC-CJC)**

**Absent:** Moon Lee (on sabbatical)

<b>Agenda Item</b>	<b>Discussion and/or action taken</b>	<b>Follow-up</b>
1) Call to order	<p>Dr. Molleda called the meeting to order and asked for approval of the minutes from the March 14, 2016 meeting. Faculty reviewed the minutes. A motion was made by Dr. Ferguson, and seconded by Dr. Kiouisis, to approve the minutes. Faculty voted unanimously in favor of the motion. The minutes were approved.</p> <p><b>Corrections to be made for April 2016 minutes:</b>            Kay Tappan commented that on #3? UFO PR update that the initials for Sight, Sound and Motion are SSM not SMM.</p> <p>Deanna Pelfrey commented that on #3) UFO PR update that International PR instead of PUR4404 should be PUR4404C</p> <p>Congratulations to: Deanna Pelfrey – Bateman Team 2016, Kay Tappan - Service of awards, Deanna Pelfrey – Rita Men - Research Awards Education of the year. Dr. Molleda stated that Linda Hon did a great job in announcing the awards.</p>	
2) Fall 2015 assessments	<p>Dr. Molleda introduced the fall 2015 assessments and explained the results.</p> <p><b>Feedback from the faculty:</b></p> <p>SLO2:</p> <p>SL04:</p> <p>SL06:</p> <p>SL08:</p> <p>SL09:</p>	

3) Master's and Ph.D. admissions and capacity issue/solutions	Mary Ann Ferguson reports:	
4) International scholar's course (CJC = International Humanitarian Communication)		
5) Voting for the Department's representative to the CJC Faculty Senate	Kay Tappan was voted for the Departments representative	
6) Faculty feedback re the lab renovations/changes	<p>Deanna Pelfrey stated that all labs need renovations and asked for suggestions. Please email Kay Tappan or Deanna Pelfrey suggestions. Dr. Kiouis mentioned that all renovations will be during the summer.</p> <p>It was also mentioned that it is being considered the University taking over and controlling the labs. As for room 3032 we will be retaining.</p>	
7) Mid-term evaluation for Ph.D. students as		

instructors of record		
8) Adjunct support plan		
9) Old and new business	Congratulation to Mary Ann Ferguson on the grant. Dr Kelly will be contacting Michelle Hinson to teach for her grant	
10) Adjourn	Dr. Molleda introduced a motion to adjourn the meeting and Deanna Pelfrey seconded. Meeting adjourned.	

**Respectfully submitted by Juan-Carlos Molleda and Iris Campbell on 04/19/2016**