

CJC Dean's Research Collaboration Fund

The College of Journalism and Communications at the University of Florida Dean's Collaboration Fund supports research collaborations between CJC faculty and other UF faculty.

Eligibility

All full-time permanent faculty members of the College of Journalism and Communications are eligible.

General Information

- **Deadline:** All proposals are due on December 2, 2024 by 5:00 p.m. Please submit research proposals by email to Marcia DiStaso at mdistaso@ufl.edu. Late proposals will not be accepted.
- **Amount:** The total amount available is \$25,000.
- **Timeframe:** Projects must demonstrate substantial progress within one year in a midterm report and be completed in two years.
- Cooperative proposals from several faculty members are permitted. However, each faculty member may only be awarded funds for a maximum of one project. Funding will remain in CJC.
- Collaboration must include at least one CJC faculty member and a faculty member from outside CJC but at UF. Additional faculty and graduate students may also be included.
- Proposals will be distributed to the Research Committee for review.

The Proposal

Please include the components listed below.

1. Cover page:
 - Project Title
 - Applicant Names, Titles, Colleges, and Departments
2. Description of the project and its significance. Include a short relevant literature review including references, or equivalent background for applied research projects.
3. Explanation of the work contribution to the applicant's long-term research/creative/professional career.
4. Timeline or plan of work, the proposed date of completion/submission/publication and your projected day of submitting the final project report.
5. Methodology/procedures.
6. Description of the finished project and specific plan for publication/dissemination.
7. Proposed budget items (see below).
8. Plans for possible future collaborations as a result of this funding if awarded. For example, if this research will have the potential to lead to external funding, please include any possible plans for that pursuit.
9. If you have received CJC internal funding in the last three years, please list the progress and outcomes from that funding. Applicants who have not made significant progress on the goals of an earlier internal funding may be less likely to be awarded funding in this round.
10. Recent CV or resume for all collaborators.

Budget and Spending Requirements

- Budget items should be listed in order of priority for funding.
- Funds can only be used for direct costs. Allowable expenses include:
 - Data collection activities
 - Student assistance
 - Specialized equipment
- Unallowed expenses include:
 - Supplies and services normally available to faculty and staff
 - General-use equipment such as printers, laptops, and PCs
 - Summer Salary
 - Conference travel
- Please contact grants@jou.ufl.edu for assistance with the budget especially if the plan includes hiring students.
- Applicants must include a written cost estimate for all requested services, when applicable.
- Funds must be used for the activities detailed in the application. However, if a change in spending is necessary, contact grants@jou.ufl.edu for prior approval.
- Funds are non-transferable.
- Funds must be used within the project period.
- Identify other funding sources if they are currently available for this proposed project (e.g., your co-author's funds or other grants).

Review and Selection Process

Proposals will be reviewed by the CJC Research Committee. Committee recommendations will be forwarded to the Dean for final approval. In the event a member of the Committee submits a proposal, the member shall be excluded from participating in the review process.