

**Minutes from Curriculum and Teaching Committee Meeting**  
**Wednesday, November 6, 2024, at 11:00 am**  
**Via Zoom**

**Those present:** James Babanikos (chair), Myiah Hutchens, Angela Bradbery, Roxane Coche, Ted Spiker, Mike Foley, Iman Zawahry, Judy Hunter

**Announcements**

- **Digital Measures going away after this year.** It will be replaced by the Faculty Excellence and Enhancement system, which will better interface with the Tenure and Promotion document.
- **Gen Ed updates.** Many Gen Ed courses that were not compliant with recent state legislation were removed from Gen Ed, though students can still take them as electives. All Gen Ed courses need to be 1000 or 2000 level, and our one CJC Gen Ed class, RTV3405: Media and Society will now need to be reclassified as RTV2405. In the next month or two, UCC will create a process in which all 3000 and 4000-level Gen Ed courses will be approved at the same time. The Spring 2025 semester will not be impacted by changes to General Education course offerings.
- **The possibility of accepting community students with an AS degree to CJC programs.** At the moment, you need an AA from a community college to come to UF as a transfer student. Many students at Santa Fe are doing an AS in Digital Media Technology and in Graphic Design that we would like to come here. A conversation I had with Associate Provost for Undergraduate Affairs Dr. Angela Lindner tells me that this is possible: “From what I see, AS-BS transfers are allowed, and mostly through specific articulation agreements. I’ve included some links below. I think it might be good for you and your team to meet with Admissions to discuss the specific digital media AS program and how it translates well to your majors. You could develop an articulation agreement with SFC to target those students.”
- **SACSCOC Assessment.** The reports are due November 22<sup>nd</sup>, so chairs please get them done if you haven’t already done so.
- **Teacher/Advisor/Mentor/Adjunct Instructor of the Year.** Chairs were asked to remind their faculty that packets are due November 18<sup>th</sup>.

**Agenda Items**

- **Permission for a student to repeat the ADV4941 internship course, based on specific criteria and professor approval.** The committee decided to wait for clarification from the ADV chair to make sure that no more than 6 internship credit-hours are taken so as not to be out of compliance with ACEJMC regulations. An

electronic vote will follow so that this could be put before the entire CJC faculty at our end of semester meeting.

- **Consistent prerequisites for both ADV4940 and ADV4941 internships.** This was tabled until we received clarification from the ADV chair. See above.
  - o Please Note: I spoke to Dan Windels, the ADV Internship coordinator, and he assured me that ADV students are limited to taking 6 hours of internship credit, and no more. He explained that ADV4940 is not a pre-req to ADV4941, and students can therefore take two ADV4941 courses for internship credit.
  - o The Committee voted electronically to approve the (above) two ADV agenda items.
  
- **Gen Ed proposition from Gen Ed Committee member Dr. Jasmine McNealy.** As per Jasmine: “One of the subcommittees this year is on considering an oral communication requirement. Traditionally, courses in “public speaking” were those that would count as oral communication; there are only 6 courses at UF that fulfill this requirement. The more modern idea being explored is to look at courses across UF that include significant oral communication, which might receive the oral communication designation as the requirement is rolled out. These would have to be courses with a Gen Ed designation.” The question is: Does the CJC want to develop a Gen Ed course which would satisfy that General Education requirement? The Committee decided to get a list of the six UF courses that currently satisfy the oral communication requirement, and we’ll revisit this topic in our December meeting.

***The meeting ended at 11:25 am. Minutes submitted by James Babanikos.***