

Staff Council Meeting Minutes | April 11, 2024

Attendees: Jess Osegueda, Sue Wagner, Judy Hunter, Hub Brown, Julia Seay

Time Meeting Started: 2:06 p.m.

Dean Hub Brown | Open Discussion

Everyone on the committee had an opportunity to speak with the Dean and check-in.

Elections in June

Section C: Nomination and Voting Procedures

Any permanent (USPS or TEAMS) staff member may nominate another staff (USPS or TEAMS) member for election to the Staff Council.

1. Any eligible staff member may nominate themselves.
2. All CJC staff members will be notified via email of the call for nominations prior to the nomination meeting. Nominations will be held the first week in June, every year and will be cast via electronic survey.
3. A closed nomination ballot will be given to each permanent staff member present. The ballot will include the title of each role on the Staff Council and a description of each role
4. The past president or designated volunteer staff member will tally the nominations and put together a slate of names based on the top three nominees per position. **Julia S. & Josh M. to do this task.**
5. Nominations will then be tallied by the past president/member or designated volunteer staff member.
6. The staff member candidates will be notified of their nominations to verify their interest and acceptance of the nomination. Each staff member's supervisor will be notified to confirm the supervisor's agreement with their employee, possibly taking on the role of a Staff Council member.
7. An official ballot with top nominations will be created on an electronic survey program and sent out to all permanent staff for voting. The voting shall be anonymous.
8. The candidate who received the most votes for any given Staff Council seat will be determined. They will be contacted to verify acceptance.
9. An announcement to all staff of Staff Council members voted in will be made.

Community & Culture Committee

Pulse Survey went out and the committee is reviewing and discussing the results.

Review of Training Seminars/Suggestions for future ones

- Third week of July, Excel Training with Julia
- September, we could possibly host a budgeting seminar.
- A Canva training with the communications team

Volunteering/Giving Back Opportunities

- **Field and Fork** – Now through April 18 UF is competing with other pantries in the SEC. A blue bin is available in Dean's Office for item drop off.
- **Make a Wish Foundation** – Jess will be emailing volunteer forms out for anyone who is interested. They only have two people in the Gainesville area.

Activities for the Summer

June 18 – Piesanos Lunch at 12 p.m.

Tues, July 23rd - Ice Cream Social

August 8 – Excel Workshop

New Business

N/A

Time Meeting Ended: 3:08 p.m.