

**Minutes, Deans and Chairs Meeting**  
**February 5, 2018, Weimer 2066**

McFarlin called the meeting to order at 2:00 p.m.

**Accreditation**

- McFarlin led discussion about the accreditation site visit. She highlighted areas the site team was highly impressed by and discussed areas of improvement.

**Senior Survey**

- Graham added the 12 assessment standards to the survey in the summary. Knight Division will do the student surveys and update them with the 12 assessment standards for the ACEJMC.

**Career Resource Partnering**

- McFarlin led a discussion on working with the UF Career Resource Center.

**Hall of Fame**

- McFarlin clarified the reason behind changing the name from Alumni of Distinction to Hall of Fame.

**Standardizing Internship**

- Graham discussed standardizing internship and suggested we create a standardize format for all internships.

**Open Discussion**

- Graham reminded everyone CJC Career Day and CJC Love Connection and for Department Chairs to send in the scholarship committee records.
- Spiro reminded everyone of the Frank event this Tuesday, Wednesday, Thursday, and Friday morning.

**Attendees**

Diana McFarlin, Spiro Kiouisis, Randy Bennett, Margaret Gaylord, Katrice Graham, Randy Wright, Sarah Fitzpatrick, Ted Spiker, Dave Ostroff, Jeff Pole, Tom Kelleher, Debbie Treise, Mike Weigold, Marcia DiStaso

Meeting Adjourned at 2:56 pm  
Zenna Brown