

**Minutes, Deans and Chairs Meeting  
April 24, 2017**

McFarlin called the meeting to order at 2:00 p.m.

**Survey Response Incentives**

- Kelleher discussed the Advisory Council Task Force's online survey. Would like to repeat this annually and increase student response rate. He also discussed possible incentives for the next survey.

**Stories for Capital Campaign**

- Bennett is collecting stories of students and faculty members for use in telling CJC's story.

**Give Away Items**

- Gaylord discussed creating a system for tracking needs for promotional items.

**Open Discussion**

- McFarlin discussed State of the college format and solicited feedback on the meeting. They also discussed Brechner.
- Gaylord discussed progress and recent gifts.

**Attendees**

**Diana McFarlin, Spiro Kiouisis, Randy Bennett, Marcia DiStaso, Jodi Harrison, Margaret Gaylord, Tom Kelleher, David Ostroff, Ted Spiker, Debbie Treise, Michael Weigold, John Wright, Sarah Fitzpatrick, CJC Deans and Chairs,**

Meeting Adjourned at 2:41 pm