

**Minutes, Deans and Chairs Meeting
August 10, 2020, via Zoom**

Diane McFarlin called the meeting to order at 2:00 p.m.

COVID-19 Updates

- McFarlin covered University and College updates around COVID-19.

CJC PPE

- Wright discussed CJC's PPE supply and plans.

Adjunct Hiring

- Kiouisis discussed particulars of hiring adjuncts.

2020 BOG Program Review

- Kiouisis discussed the 2020 Board of Governors Program Review and CJC's details.

Drop/Add

- Ostroff discussed student distancing during drop/add at CJC.

Advisory Councils

- Kiouisis discussed an Advisory Council Code of Conduct.

Open Discussion

- McFarlin opened the floor to discussion.

McFarlin thanked the Deans and Chairs and closed the meeting.

Attendees: Diane McFarlin, Mira Lowe, Robyn Goodman, Randy Bennett, James Babanikos, Marcia DiStaso, Dave Ostroff, Keisha Reynolds, Margaret Gaylord, Tom Kelleher, Laurent Burman, Ted Spiker, Spiro Kiouisis, Randy Wright, Evan Kropp

Meeting Adjourned at 3:01 p.m.

Respectfully submitted by Sarah Fitzpatrick