

**Minutes, Deans and Chairs Meeting
August 17, 2020, via Zoom**

Diane McFarlin called the meeting to order at 2:00 p.m.

COVID-19 Updates

- McFarlin covered University and College updates around COVID-19.

Alternative Work Location Agreements

- Reynolds discussed alternative work locations, particulars of how they are working/could work, and agreements to be completed.

Adjunct Cap

- Kiousis discussed particulars of hiring adjuncts and putting a cap on the number CJC uses.

Advisory Councils

- Kiousis discussed an Advisory Council Code of Conduct.

Student Group meetings

- Kiousis discussed student group meetings.

Open Discussion

- McFarlin opened the floor to discussion.

McFarlin thanked the Deans and Chairs and closed the meeting.

Attendees: Diane McFarlin, Mira Lowe, Robyn Goodman, Randy Bennett, James Babanikos, Marcia DiStaso, Dave Ostroff, Keisha Reynolds, Margaret Gaylord, Tom Kelleher, Laurent Burman, Ted Spiker, Spiro Kiousis, Randy Wright, Evan Kropp

Meeting Adjourned at 2:42 p.m.

Respectfully submitted by Sarah Fitzpatrick