

**Minutes, Deans and Chairs Meeting
September 14, 2020, via Zoom**

Diane McFarlin called the meeting to order at 2:00 p.m.

COVID-19 Updates

- McFarlin covered University and College updates around COVID-19 and CJC's needs.

COVID-19

- Lowe discussed CJC's communications and communication plans regarding COVID-19.

Training

- Kiouisis discussed Crucial Conversation Training for CJC leaders.

Knight Division/OCCP Update

- Graham gave an update on the Knight Division.
- Frey gave an update on the Office of Careers and Corporate Partnerships.

College Listservs

- Kiouisis discussed CJC's listservs.

Open Discussion

- McFarlin opened the floor to discussion.

McFarlin thanked the Deans and Chairs and closed the meeting.

Attendees: Diane McFarlin, Mira Lowe, Robyn Goodman, Randy Bennett, James Babanikos, Marcia DiStaso, Dave Ostroff, Keisha Reynolds, Margaret Gaylord, Tom Kelleher, Laurent Burman, Ted Spiker, Spiro Kiouisis, Randy Wright, Evan Kropp, Katrice Graham, Julie Frey

Meeting Adjourned at 2:33 p.m.

Respectfully submitted by Sarah Fitzpatrick