

Minutes, Deans and Chairs Meeting January 27, 2025, via Zoom

Hub Brown called the meeting to order at 2:00 p.m.

UF Engaged

Keisha Reynolds said UF Engaged is open from March 1 – April 30. She encouraged supervisors to schedule their meetings and is looking for 100% CJC completion. Brown reiterated the desire for 100% completion and encouraged managers to reach 100% completion.

Countries of Concern

Reynolds discussed Countries of Concern as it relates to CJC. She emphasized that qualified applicants should not be disqualified because their domicile is in a country of concern. To move forward, the next step in the search would be an HR process to initiate with the search advisor.

Dean's Roadshow

Natalie Karaoglanian discussed the Dean's Roadshow which will bring CJC to alumni in different regions of the country. Goal is to make connections, hear feedback, and to promote CJC.

UF Course Procedure List

Evan Kropp discussed a new model of tracking and administering and communicating between the CJC and UF Online and Course Development. The course development slots will be allocated two per department per semester. The new model will allow courses to be updated more regularly and for more consistency. Kropp is sending a list to Chairs. He also discussed undergraduate contract processing and clarifying teaching contracts for UF Online sections vs CJC sections vs sections with both. Kropp will be meeting with HR and the Business Office to review contracts and discuss best practices. Outcomes from those conversations will be brought back to this group for discussion.

Department Visit Summary

Katrice Graham discussed visits she and Julie Frey had with each department's faculty. She used data from the past two years, including some older graduation surveys to lead the discussions and solicited feedback from the faculty. They discussed best practices and shared helpful examples and ideas to improve student soft skill development and professional preparation.

Open Discussion

Kiousis invited questions about the accreditation site visit. Brown reminded Chairs to make sure students are aware of the general student meeting on Monday and the student meetings by department on Tuesday. He also reminded faculty to sign up for the faculty breakfast. Randy Wright gave kudos to the High Performance team and CJC's Facilities Services team.

Attendees:

Hub Brown, Spiro Kiousis, Roxane Coche, Natalie Karaoglanian, Randy Bennett, Huan Chen, Myiah Hutchens, Ted Spiker, Laurent Burman, Keisha Reynolds, Kutonya Sowell, Evan Kropp, Marcia DiStaso, Ted Spiker, Randy Wright, Katrice Graham

Meeting Adjourned at 2:32 p.m