

**Minutes, Deans and Chairs Meeting
October 26, 2020, via Zoom**

Diane McFarlin called the meeting to order at 2:00 p.m.

COVID-19 Update

- McFarlin said we are seeing a surge in COVID cases. The rate among younger people is up.
- Babanikos discussed the cases he has been made aware of since September.

Spring Semester

- McFarlin said the plans for Spring Semester are moving forward as planned.
- She encouraged chairs to move forward with scheduling the faculty even if ADA paperwork is being processed.
- Faculty should contact ADA office with any questions.

CJC Staff Superior Accomplishment Award

- Reynolds led discussion of staff nominations at the College level.

OCCP Update

- Frey shared information on her company contacts, plans to reach out to social media companies
- She shared information on the CJC Career Fair and work on partnerships, branding and a newsletter.
- She said the coaching program was successful this summer with students, coaches, and alumni signed up for fall.
- Frey asked Deans and Chairs to continue to connect her with their leads, industry connections and contacts.

Open Discussion

- McFarlin discussed Spring Commencement and solicited input. Assuming there is a live commencement, it will be socially distanced with masks.

McFarlin thanked the Deans and Chairs and closed the meeting.

Attendees: Diane McFarlin, Mira Lowe, Robyn Goodman, Randy Bennett, James Babanikos, Marcia DiStaso, Dave Ostroff, Keisha Reynolds, Margaret Gaylord, Tom Kelleher, Ted Spiker, Randy Wright, Evan Kropp, Laurent Burman, Jeff Pole

Meeting Adjourned at 2:48 p.m.

Respectfully submitted by Sarah Fitzpatrick