

**Minutes, Deans and Chairs Meeting
Nov. 30, 2020, via Zoom**

Diane McFarlin called the meeting to order at 2:00 p.m.

COVID-19 Update

- McFarlin discussed COVID-19 updates from the University.

Spring Semester

- Merrill reported on HyFlex classroom transitions. Academic Technology is upgrading all registrar-controlled classrooms.
- CJC is updating 20058, 3024, 3028 and 3324. They should all be updated prior to Spring semester.

Faculty Hiring

- Kiousis updated the group about Faculty Hiring and mentioned that CJC was awarded two AI positions.

Evaluations

- Kiousis mentioned that UF HR will be giving a presentation to CJC Faculty on administrator evaluations. These evaluations are a tool in the manager process, showing where strengths are and where improvement is needed.

Open Discussion

- McFarlin updates Deans and Chairs on the CTMT managing director search.
- Gaylord discussed 40 under 40.

McFarlin thanked the Deans and Chairs and closed the meeting.

Attendees: Diane McFarlin, Robyn Goodman, Randy Bennett, James Babanikos, Dave Ostroff, Keisha Reynolds, Margaret Gaylord, Tom Kelleher, Ted Spiker, Randy Wright, Laurent Burman, Jeff Pole, Josh Merrill, Marcia DiStaso, Mira Lowe, Evan Kropp

Meeting Adjourned at 2:48 p.m.

Respectfully submitted by Sarah Fitzpatrick