

**Minutes, Deans and Chairs Meeting  
Feb. 1, 2021, via Zoom**

**Spiro Kiousis** called the meeting to order at 2:00 p.m.

**COVID-19 Update**

- Kiousis shared that positivity rates are up a bit.

**Summer and Fall Scheduling**

- Summer A&C scheduled to be socially distant still. Summer B and Fall are set to go back to normal.
- Reynolds discussed summer faculty appointments. Her department is working on ways to handle this equitably.

**Giving Day**

- Gaylord discussed CJC Giving Day, which will be Feb. 18, 2021.

**Travel and Events/Meetings**

- Kiousis said student and employee travel should be approved at the unit level, it no longer needs to run through the Dean's Office.
- On campus events still have restrictions, UF has guidance posted. Most are still online. Contact Tom, Spiro, Mira and Keisha when planning to have any College events.

**Open Discussion**

- Kiousis discussed upcoming Student Town Halls relating to inclusion and diversity.
- Kiousis mentioned recruitment of DSAC members.
- Lowe mentioned that students and faculty should feel comfortable in the classroom, please pass along any concerns to administration.
- Goodman and Babanikos mentioned CJC classroom support issue.

Kiousis thanked the Deans and Chairs and closed the meeting.

**Attendees:** Spiro Kiousis, Robyn Goodman, Randy Bennett, Dave Ostroff, Keisha Reynolds, Margaret Gaylord, Tom Kelleher, Ted Spiker, Laurent Burman, Marcia DiStaso, Mira Lowe, Evan Kropp, Mira Lowe, Jeff Pole, Randy Wright, Jodi Harrison

Meeting Adjourned at 2:27 p.m.

Respectfully submitted by Sarah Fitzpatrick