

**Minutes, Deans and Chairs Meeting
August 15, 2023, via Zoom**

Hub Brown called the meeting to order at 2:06 p.m.

Adjunct Contracts

- Keisha discusses Adjunct Contracts as it relates to our full-time faculty and staff.
- Changes to policy from central HR, HR 600 form is no longer required.
- Need to develop an internal policy that is aligned with UF policies. Aligned with our collective bargaining agreement (CBA)
- Discussed hiring an existence full time employee as an adjunct employee.

Strategic Planning

- 30% of the block grant (just under \$720,00 recurring money) is going to be used toward our strategic planning.
 - Get proposals ready to present to the President.
 - Discussion of what projects are most important to start with
- President's One Time Funding
 - Comes in 2 different tranches.
 - One for August
 - Deadline is August 25th.
 - For potential immediate needs that are in line with strategic priorities
 - One for October
 - Deadline is October 12th.
 - For longer term ideas
 - Requesting for proposals for things that can get done right away as well as those bigger things that have longer term impact for later.
 - One time funding can be spent in more than one year.

Adjunct Email Access

- Reynolds said HR is getting more requests for email. Email is terminated 30 days after departing UF (unless Emeritus) based on UF IT policy.

Open Discussion

- None

Brown thanked the Deans and Chairs and closed the meeting at 2:19pm.

Attendees: Hub Brown, Spiro Kiouisis, James Babanikos, Randy Bennett, Roxanne Coche, Marcia DiStaso, Sarah Fitzpatrick, Myiah Hutchens, Evan Kropp, , Keisha Reynolds, Kutonya Sowell, Ted Spiker, Randy Wright, Laurent Burman, Robyn Goodman

Meeting Adjourned at 2:19pm
Sarah Fitzpatrick